

## COUNT DAY ABSENCES – ELEMENTARY

**\*\*REQUIRED\*\***

District:	School Year:
Building/Program:	Count: <input type="checkbox"/> Fall <input type="checkbox"/> Spring

**Instructions:** List each student absent on Count Day. Note the student’s grade, the type of absence, and the date the student returned to school. Determine the FTE based upon whether the student returned within the appropriate time frame (Excused-30 *calendar* days/Unexcused-10 *school* days/Suspended or Expelled-45 *calendar* days).

Name (Last, First)	Grade	Type of Absence: (E)xcused or (U)nexcused or (S/E) Suspended/ Expelled	Date Returned to School	FTE Reported